

CTCS Board Minutes
Tuesday, October 18, 2016
Meeting Place: CTCS Library

Meeting Time: 6:00-9:00 PM

Members Present: Teresa Bassett, Kirk Bond, Lenore Chiles, Matt Frazier, Tim Mixon, Jayson Shatto, Steven Thompson, and Kristi Andrews

Others Present: Brian Littlefield, HOS

6:04 PM – Meeting began.

Opening Prayer – Prayer requests and praises were shared. Time was spent in corporate prayer.

Approval of Minutes – CTCS\2016\September

Matt Frazier made a motion to approve the minutes for the September 2016 board meeting. Teresa Bassett seconded the motion. The motion carried unanimously.

Finance Committee Report – CTCS\2016\October\Financials

Jayson Shatto presented the Financial Report. He also presented the cash flow spreadsheet.

HOS Update:

General Update by Brian Littlefield:

- Discussed enrollment, which is at 429 students (4 part time students).
- Discussed facilities improvements.
 - Developing new CTCS website.
 - Considering magnetic locks and key cards.
 - CTCS is tracking electrical costs and water usage.
 - Upgrading from 10x10 to 20x20 broadband.
 - All bids have been received on completing softball field. Designated funding for this project has been received. Construction should start in November.
 - Field House plans are at city for review. R.T. Schneider is working on soliciting funding before any construction is done. He is also working on soliciting other in-kind donations.
- “Building for Tomorrow” Annual Fund has been launched. CTCS has received \$20,000 designated for Tuition Assistance and \$10,000 designated for Curriculum and Faculty Training.
- Discussed Strategic Planning Consultants
- Discussed Athletic Booster Club Donations
 - New flag pole near score board; and
 - CTCS Golf Tournament

Board Business

- Discussed the need for a letter to the City of Temple about alcohol sales within 1,000 feet of the school.
- Discussed strategic planning and consultants. Matt Frazier discussed the importance of hiring the right consultant.
- Discussed the need for 1-2 new board members.

Executive Session

The board entered into executive session at 8:30 pm until 9:50 pm.

Future Board Meetings

November 15, 2016

January 17, 2017

February 21, 2017

Closing Prayer Time**Dismissed 9:55 PM**

Respectfully submitted,

Kristi Andrews

CTCS Board Secretary